





# West Africa Rotary Project Fair and Community Service

**8 Days – Only \$1,899 Land Only, Per Person, Based on Double Occupancy  
Add \$625 for a Single Room**

**Tue., Nov. 4 - Depart North America**

**Wed., Nov. 5 - Arrive in Lomé, Togo:** Evening arrival in Lomé. Hotel transfer provided for group members on specified flights. First-class accommodations at the **Hotel Sarakawa**, which includes daily breakfasts and internet.

**Thu., Nov. 6 – Lomé:** Today, we explore the capital city of Lomé as we visit Independence Square, the National Museum, the Palais de Lomé and its park, etc. Lunch is provided as a tour service. This afternoon, we plan a visit to the U.S. Embassy for a briefing. This evening, we attend a welcome reception/orientation at the hotel.

**Fri., Nov. 7 - Project Site Visits:** This morning, members of the Rotary clubs of Lomé will take us into the local communities to see their projects that are creating lasting change. Today's purpose is to create friendships and be exposed to their community service and humanitarian programs. Tonight, we participate in a welcome dinner. This event will enable friendships with Rotarians from Togo and West Africa.

**Sat., Nov. 8 - West Africa Project Fair:** The West Africa Project Fair starts giving you the ability to engage with Rotarians and their projects from 15 West African nations. Today's events include the Opening Ceremony, and visits to club booths to explore their projects. Lunch is provided. This evening is free for individual enjoyment.

**Sun., Nov. 9 - West Africa Project Fair:** We continue to visit the Project Fair booths to learn about the projects of the West African clubs and discover how to join them in addressing their humanitarian needs. Lunch is included. Tonight, we attend a special closing dinner event.



**Mon., Nov. 10 - Community Service/Humanitarian Day:** Today, we join the local Rotarians who will take us into Lomé's rural communities to participate in hands-on community service work that include polio vaccinations, health screenings, etc. These projects will reflect the work that the local clubs pursue in their communities. Lunch will be provided. This evening we participate in a Host Hospitality event, similar to those at the Rotary International Conventions.

**Tue., Nov. 11 – Kpalime:** Today, we travel to the plateau region to visit a Ewe village to see local life in South Togo, including a visit to local coffee and cocoa community development project. We reach Kpalime to see the Viale Castle, the Kloto craft center, Kuma Konda, etc. Lunch is provided.



**Wed., Nov. 12 - Last Minute Shopping/Depart for Home:** This morning we enjoy last minute shopping, rest or free time to connect with the local Rotarians. We join with the local Rotarians for a farewell event before our evening flight.

**Thu., Nov. 13 – Arrive in North America.**

# Howard Tours

Founded in 1948, Howard Tours has been operating tour programs worldwide for over seven decades. Thousands of members of Rotary have joined us to participate in polio eradication campaigns, wheelchair deliveries, humanitarian missions, and travel to the West Africa Project Fair by providing an easy, comprehensive travel program for North American participants. Over 600 people from North America have traveled with us to prior Fairs.

## Rotarian Purpose

The West Africa Project Fair (WAPF) was Rotary's first humanitarian project fair in Africa, as a part of Rotary's Reach Out to Africa initiative. It was created by Rotarians from 15 West African nations to facilitate partnerships and projects that will make a significant contribution to the needs of this continent.

By joining this program, you will work with the local Rotarians to understand how important Rotary is to their communities. You will also have the opportunity to select and support Rotary Foundation projects during the Fair, engage in field work in the local communities, create strong friendships with the West African Rotarians, and participate in hands-on humanitarian and health related field work.



### **Participate in: Project Site Visits, Community Service Work, and West Africa Project Fair:**

You will have the opportunity to look into the eyes of a child as you give them vaccines that will change their future health. In addition to making a difference in the lives of children of Togo, you will have extraordinary experiences, and develop a unique insight into the life and challenges in Africa. Together with Togolese Rotarians you will witness the work of Rotary and The Rotary Foundation.

## Passport, Visa and Health Requirements:

All U.S. citizens are required to have a valid passport and Togo visa. The cost of obtaining your passport, visa and inoculations are not included in the tour price. It is your responsibility to apply and pay for the following items:

U.S. Passport: Must be valid at least six months after your scheduled return to the U.S.

Togo Visa for all U.S. citizens: Information on applying for the visa will be sent to you with your trip confirmation materials. Allow two weeks to process the visa application.

Required Inoculations: The Center for Disease Control (<http://www.cdc.gov>) states that a yellow fever inoculation is required. They also recommend that U.S. citizens take precautions against malaria and other diseases. Please consult your physician to determine precautions appropriate for you.

**Special Airfare Note:** Tour price does NOT include round trip airfare. This tour is offered to Rotarians throughout the U.S., making it impossible to anticipate and include the necessary flight itineraries in our tour price. In Aug/Sep, after our group has formed, we will offer all North American members the most appropriate flight options. Alternatively, you are free to purchase your round trip airfare or use frequent flyer mileage.

# West Africa Project Fair and Community Service Days

**2025 • Lomé , Togo**

Membership Application  
(Please Print)

**Traveler 1: NAME:** \_\_\_\_\_  
(Full Name **EXACTLY** as it appears on your passport—no nicknames, please)

**Passport No.:** \_\_\_\_\_ **Country of Issue:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Traveler 2: NAME:** \_\_\_\_\_  
(Full Name **EXACTLY** as it appears on your passport—no nicknames, please)

**Passport No.:** \_\_\_\_\_ **Country of Issue:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE: Day:** \_\_\_\_\_ **Eve:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Rotary Club:** \_\_\_\_\_ **District:** \_\_\_\_\_

**Accommodations Desired:** (circle one)    Single    Double    Share with \_\_\_\_\_

**Please quote roundtrip airfare with my tour:**    No    Yes- Airport: \_\_\_\_\_

**Send application, and a photocopy of your current passport, with a deposit by check of \$600 per person to Howard Tours.**

I have read and accept all conditions enclosed.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Howard Tours

526 Grand Ave. • Oakland CA 94610 U.S.A.  
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www.HowardTours.net  
Calif. Seller of Travel 101526-10

**PAYMENTS:** Send \$600 per person, payable ONLY by check with your application. Your Check should be made payable to: "**Howard Tours**". Specify "**WAPF 2025**" on the check.

Send application to Howard Tours, with a clear photocopy of each passport and a deposit by check of \$600 per person. Remaining payments are due upon request and may be paid by check or credit card.

## TERMS AND CONDITIONS

**Bank Trustee Account & Financial Responsibilities:** Payments are deposited in a Bank of America, Oakland, CA, trustee account, used exclusively for this program. By law, Howard Tours cannot and will not use these funds for purposes other than to defray the program costs. While the money is in the bank, Bank of America and NOT Howard Tours, is custodian of the funds. When the travel service companies are paid, Howard Tours will have met its financial and trustee obligations for the travel services involved.

**Per Person Prices Include:** (1) Double occupancy hotel accommodations; (2) Meals, cruises and special events as specified in itinerary; (3) Private, guided motorcoach sightseeing with English speaking guide; (4) Entrance fees; (5) Tips to local guides and tour hotel porters; (6) Project Fair Registration; (7) Other Rotary events; and (7) Other values as detailed in the itinerary.

**Prices do NOT include:** (1) All airfares; (2) Passport and visa fees, if any; (3) Airport departure taxes; (4) Government taxes, or airline fees (e.g., baggage fees); (5) Insurance; (6) All personal expenses, (e.g., phone, laundry, etc.); (7) All health and medical services, and related expenses; (8) Refunds for missed or unused services; (9) Accommodations in excess of the nights listed in the itinerary; (10) Overnight delivery fees or delivery fees for clients outside the continental U.S.; (11) Meals not specified in the itineraries; (12) Airport/hotel transfers, unless noted in itinerary. (13) COVID testing; (14) Any/all additional expenses related to delays, quarantines, medical expenses, accommodations/meals, etc., caused by a positive COVID test or diagnosis.

**Conditions of Prices:** Prices are based on the relative value between the U.S. dollar and the currencies of the countries listed when tours are priced and the folder published. If the exchange rates, taxes or other travel costs change, or if the minimum size of the group is not achieved, the traveler may be assessed any extra charges or refunds. By joining this program, you acknowledge that travelers may be charged additional sums by the airlines, and therefore Howard Tours, to offset increased fees, fuel surcharges, taxes, fluctuations in foreign exchange markets or any combination thereof, and therefore you consent to any post-purchase price increases. Howard Tours accepts Credit Cards for final payment.

**Changes of Itinerary:** Howard Tours reserves the right to change the itinerary or services for reasons which may be out of our control, (e.g.,: airline schedule changes, number of people who join a tour, natural disasters, etc.) If changes are necessary, the traveler may be assessed any extra charges or refunds.

**Cancellations & Other Charges:** Cancellations must be made by letter, E-mail, or fax and NOT by telephone. Partial or total cancellation of tour services, regardless of reason, are subject to: (1) Funds that may be withheld or imposed by the airlines, hotels, cruise lines, sightseeing companies, etc.; (2) A per person Howard Tours' cancellation service fee, prorated before departure, as follows: \$400 up to 46 days before departure, and \$600 within 45 days of departure. Cancellations within 30 days of departure are fully non-refundable. Travelers whose changes result in rewritten air tickets will be charged whatever penalties the airlines may impose, and a Howard Tours \$50 service fee. Those applying within 45 days of departure will be assessed extra expenses caused by late enrollment, with a minimum charge of \$50 per person.

Because the airlines, hotels, and the impact of contracting COVID during the trip, etc. can impose heavy cancellation fees and expenses, we strongly recommend the purchase of "Cancellation Insurance," which is available through the Howard Tours website. The insurance provided by Travelex offers COVID coverage. Please read the terms and conditions of the coverage for details. For any questions, please contact Travelex using the phone numbers and email address on the Travel Insurance page of our website.

**Responsibility Clause:** Howard Tours of Oakland, California, operates these programs as an agent for the travelers who join them, and for the various companies which perform services on land, sea and in the air. Individuals apply for membership and are accepted in these programs on the conditions that Howard Tours and its officers will not be responsible for irregularities, omissions, acts, events, or for any additional expenses due to delays, strikes, military action, riots, airplane hi-jacking, civil disorders, losses, injuries, pandemics, sickness, damage, political action, and/or other matters related to any personal or property involving any facility, transport services, personnel and/or activity in the operations of this program. Because Howard Tours has no control over flights, sailings, rail schedules, and connections between flights, Howard Tours does not accept any responsibilities for these services. Air tickets, and the related tariff conditions filed with the Department of Transportation, constitute the sole contract between the airline and the purchaser of the travel program.

### Howard Tours and Travel Service, Inc.

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